

THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF IRRIGATION

INVITATION FOR BIDS

IRRIGATION DEPARTMENT

“Providing Janitorial Services for Irrigation Department Head Office and buildings within the Head Office premises – 2024/25”

Contract No: ID /HO/CT/Janitorial/NCB/2024/05

01. Chairman, Department Procurement Committee on behalf of Irrigation Department invites sealed bids from eligible bidders for the following service.

Table 01

Contract No	Name of Work	Bid should be valid up to	Bid Security (LKR)	Bid Security should be valid up to
ID/HO/CT/Janitorial/NCB/2024/05	Providing Janitorial Services for Irrigation Department Head Office and buildings within the Head Office premises – 2024/25	27-12-2024	Rs. 180,000.00	24-01-2025

02. Bidding documents can be purchased from the office of **Director of Irrigation (Contract & Procurement), Room No. 213, 02nd Floor, Irrigation Department, No. 230, Bauddhaloka, Mawatha, Colombo 07** on a written request made on a company letter head (**Original**) and by paying **non-refundable fee of Rs.5,000.00** from **19-09-2024 to 10-10-2024 on working days from 09:00 hrs. to 14.00 hrs.**
03. Interested bidders may inspect Bidding Document free of charge prior to the purchase and obtain further information from Director of Irrigation (Contract & Procurement); T.P.011-2582897/ 011-2583305
04. Per-bid meeting and Site Visit will be held as mentioned in the table below. Prospective bidders are requested to inspect the sites with the assistance of the relevant officers.

Table 02

Divisional Irrigation Engineer Assisting the Site Visit	Date/Time and Commencing venue of the Site Visit	Date/Time and Venue of the Pre-Bid Meeting
Divisional Irrigation Engineer (Building & Building Services) T.P. 011-2581802	26-09-2024 at 10.00 a.m. at the Office of the Divisional Irrigation Engineer (Building & Building Services)	26-09-2024 at 12.00 p.m. at the Office Room of Director of Irrigation (WG & BS), Room No.318, Irrigation Department, Bauddaloka Mawatha, Colombo 07

05. Bid must be accompanied by a Bid Security for the value mentioned in Bidding Document. Any Bid without a valid Bid security will be considered as non-responsive and rejected without any query.
06. All pages of the Bidding Documents shall be signed by the bidder and affixed his seal..
07. Completed Bids shall either be deposited in the **Tender Box** kept for this purpose **in the Room No: 311 (Room of Chief Financial Officer), 03rd Floor, Irrigation Department, No. 230, Bauddhaloka Mawatha, Colombo 07** or sent under **registered post to Chief Financial Officer of the above address** to reach him on or before **10:00 Hrs. (10.00 a.m.) on 11-10-2024** Bids shall be closed at **10:00 Hrs. (10.00 a.m.) on 11-10-2024** and opened immediately. Late bids will be rejected. Please write the **Description of Procurement and Bid No (IFB No.)** on top of left hand corner of the envelope.
08. The Bids will be opened in the presence of the bidders or their representatives who wish to attend.
09. The decision of the Department Procurement Committee is final and conclusive. The Department Procurement Committee is empowered to reject Single, any or all bids at its own discretion.

Eng. Ajith Gunasekara,
Director General of Irrigation,
Irrigation Department,
No.230, Bauddaloka Mawatha,
Colombo 07.
Date: 19-09-2024